11 NOV 1975

MEMORANDUM FOR: Chief, Review Staff

SUBJECT

SSC/HSC Request 75-3390

- 1. The single most pertinent forum for guidance to the field recruiters is what they absorb during the Annual Recruitment Conference. A certain portion of the information provided during the Conference is supplemented by written material (e.g., OBR handouts).
- 2. This overall guidance is reinforced by the specifics contained in the recruitment guidelines, quarterly reports, and C/RD memos. This written supplemental material is further refined by our regular telephone discussions.
- 3. All of the recruitment effort of the Division is overt and all applicants are made aware they are talking to a CIA representative.
- 4. The attached materials are samples of the guidelines issued and are not, of course, all inclusive of what has been issued to the recruiters during the last several years.

Deputy Director of Personnel for Recruitment and Placement

Distribution:

Orig & 2 - Addressee

1 - DDA

1 - O/DDA

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2 - DD/Pers/R&P

1 - C/RD

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STAT

Director of Personnel 5 E 58 HQ			DATE 11 WOV 1975	
TO: (Officer designation, room number, and building)	DATE RECEIVED FORWARDED		OFFICER'S INITIALS	COMMENTS (Number each comment to show from who whom. Draw a line across column after each comme
1. Mr, O/DDA 4 E 27 HQ 2. 3. Deputy Director for Administration 4. 5. Chief, Review Staff 6 E 0120 HQ 6. 7. 8.				This is in response to Review Sta 75-3390, dated 5 November 1975, and more specifically to attachme A, Academic Relationships. Attached at Tab A is a response to paragraph 2 of the basic lette i.e., "All current guidelines and directives governing the recruitment of foreign and U. S. students on U. S. university campuses, and the recruitment of U. S. students abroad." Attached at Tab B is a response to question 4 of attachment A. Attached at Tab C is a response to question 5 of attachment A. F. W. M. Janney Director of Personnel F. W. M. Janney Director of Personnel ST. Subject File 1 - D/Pers Chrono 1 = RDK Chrono ST. OD/Pers/ jum (11 Nov 75)